

HEALTH & SAFETY STATEMENT BY THE DIRECTORS

We recognise that, as equal Directors of Jackson Rowe Associates Ltd, we share equally the ultimate responsibility for the health and safety of everyone who works for, and undertakes work on behalf of, our company and for the effect our work and advice may have on other people such as clients, sub-contractors and visitors.

It is therefore our policy to ensure that everyone who works for our company is able to do so in a safe and healthy environment and that their activities are free from risk to themselves and other people.

This policy shows the organisation and arrangements we have put in place in order to achieve this and to comply with the Health and Safety at Work Act 1974 and all other relevant regulations.

WE WILL ENSURE, SO FAR AS IS REASONABLY PRACTICABLE, THAT:

- a) all plant and equipment is safe to use and that safe systems of work are devised and followed,
- b) there are proper arrangements for controlling risks to health in connection with the use, handling, storage and transport of articles and substances,
- c) everyone is given sufficient information and training at the right level to ensure their health and safety at work
- d) workplaces and the means of reaching them are maintained in a safe and healthy condition
- e) the working environment (ie lighting, heating, air quality) is without risk and there are adequate facilities and arrangements for welfare.

We recognise our duty to ensure that competent safety advice is available to the company and that the advice is sought whenever it is needed. It is our policy to employ a safety consultant, currently City Safety Limited through their Adviceline, so that we are able to obtain professional safety advice whenever we need it, and are kept up to date with new legislation and with training opportunities offered through that service.

We will ensure that this policy is reviewed and updated to take account of new knowledge and legal requirements. Any amendments will be notified to employees and additional training provided as necessary.

It is important that everyone in the organisation takes responsibility for maintaining a high standard of health and safety at all times. This includes taking care of themselves and others, following the agreed working procedures, and reporting any hazards as soon as possible.